

# BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

Date: March 9, 2018

To: Madison County Board of Supervisors

From: E-911 Administration 

Re: Consent  
Road Registry Change

On February 20, 2018, The City of Madison approved an order to officially name the southern portion of N. Old Canton Road to Deer Ridge Road. This road is situated within the Madison city limits (See attached minutes and letter).

It is this office's recommendation that this road be accepted into the Madison County Board of Supervisor's minutes and be changed in the Madison County Road Registry and the 911 system.

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**February 20, 2018**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 20, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Warren Strain was absent.

Mayor Hawkins Butler called the meeting to order. Members of Boy Scout Troop 8 from First Baptist Church, Jackson, Mississippi, were present at the meeting in partial fulfillment of the requirements to earn their Citizenship in the Community badges. It was noted that the Troop was begun in 1920, chartered by First Baptist Church since 1921, and has the distinction of being the longest continuously sponsored troop in the State and is among the longest in the nation.

After the invocation led by Scout Will Upton and the Pledge of Allegiance led by Scout Bennett Herring, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**


- A. Accept Meeting Minutes:
  - 1. First Regular Board Meeting – February 6, 2018
- B. Approve Claims Docket – **Exhibit A**
  - 1. Computer Checks – 02/20/2018  
117745-117925
  - 2. Manual Checks – *January 2018*  
358-364; 17727-17751
  - 3. Payroll Checks – 02/16/2018  
029409-029638
- C. Authorize appointment of Wallace Collins as the City of Madison's representative on the Madison County Library Board
- D. Authorize the Mayor to sign a letter requesting bond proceeds to be transferred to the City in the amount of \$1,000,000.00 from the State Bonds authorized by Section 33 House Bill 787, 2014; and the Memorandum of Understanding between the Department of Finance and Administration to disburse the funds to assist the City in paving costs associated with construction from U.S. Highway 51 to Interstate Highway 55 – **Exhibit B**
- E. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
  - 1. Accept retirement of Kathryn Adams, Police Department CID Secretary effective February 28, 2018
  - 2. Accept resignation of Andrew E. Brantley, Jr., Firefighter effective February 12, 2018

3. Authorization to hire full-time Police Officer, Curtis R. Chism effective February 21, 2018
  4. Authorization to hire full-time Police Officer, Travis Ladd effective February 26, 2018
  5. Accept Oath of Office for Robert N. Chisholm, Police Officer
  6. Authorization to hire Mary Bariola (*effective 04/12/2018*), Mary Evans, Anna Leigh Montgomery, and Jacob Tyler Saxton as Part-Time/Seasonal concessions employee effective February 21, 2018
  7. Accept resignation of Deontaye Potts, Street Department Laborer effective February 5, 2018
  8. Accept resignation of Allen Douglas, Street Department Laborer effective March 1, 2018
- F. Approval of and authorization for Mayor to execute all Liability Renewal Coverage Applications with Travelers Casualty and Surety Company of America for the renewal period of March 1, 2018 – March 1, 2019
- G. Approval of and authorization for City Clerk to execute credit application with The Merchants Foodservice Company for use by the Parks Department (concessions/special events)
- H. Approval of and authorization for City Clerk to execute credit application with State Industrial Products Corporation
- I. Authorization to remove and dispose of the following items from inventory: - **Exhibit D**
1. Computer monitor, Tag FA522 (City Clerk's office)
  2. Python III vehicle radar unit, Ser#2256 (Police Department)
  3. Python III vehicle radar unit, Ser#2255 (Police Department)
- J. Accept recommendation of Water Appeals Board concerning the account at 119 Oakmont Drive – **Exhibit E**
- K. Accept the following monthly departmental reports: – **Exhibit F**
1. Finance and Administration – Financials through January 2018
  2. Finance and Administration – Privilege Licenses, Nov. 2017-Jan.2018
- L. Authorization the following departmental travel: -**Exhibit G**
1. Alan Hoops, Director of Environment and Design to 2018 Twin States Conference in Jackson, Mississippi on March 8-9, 2018
  2. Derrick Layton, Fire Chief to attend the Partners in Preparedness Summit in Biloxi, Mississippi on May 7-10, 2018
  3. Police Department training and travel calendar for Feb-May 2018
- M. Accept quotes for back stop padding on new Liberty Park ball fields #6, #7, and #8 and award purchase to Richardson Athletics as lowest and best quote – **Exhibit H**
- N. Accept quotes for Hoy Farms Pump Station equipment and award to Scoggins Pump Repair as lowest and best bidder – **Exhibit I**
- O. Authorization for Public Works Department to advertise for Statements of Qualification for Construction, Engineering, and Inspection (CE&I) services on Hoy Road Project STP-6940-00(001), Highway 51 to West Bradford Place
- P. Authorization to install one-way signs at the "roundabout" intersection of Pebble Creek, Brookstone, and Cobblestone Drive of Cobblestone Subdivision
- Q. Authorization to add a four-way stop sign in Fontanelle Subdivision at Fontanelle Boulevard and Genoa Drive as requested by Fontanelle POA Board of Directors – **Exhibit J**
- R. Authorization to name the road south of North Old Canton Road and Hoy Road four-way intersection to Deer Ridge Road (*road that runs east side of Northbay Subdivision*)
- S. Approval of and authorization for Mayor to execute Neel-Schaffer Work Authorization for Professional Services contract (Rehabilitate Medium Intensity Runway Lighting and Medium Intensity Taxiway Lighting) at Bruce Campbell Field Airport, AIP Project No. 3-28-0046-025-2018 – **Exhibit K**
- T. Approval of and authorization to execute Engagement of Legal Services letter with McClellan Law Firm, P. A. for purchase of property located at 911 Madison Avenue – **Exhibit L**



recommendation, Alderman Hudgins made a motion to remand the application for special exception for Madison Memory Care back to the Planning and Zoning Commission for consideration at their next meeting on March 12, 2018. Alderman Hickok seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion to adjourn, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk



